

Approved 12/27/23 Sarah Dudley

**Freetown Cultural Council Meeting Notes – 11/8/23 at Freetown Police Station Community Room**

Attendees: Jeannine Ludovicz, Donna Motta, Courtney Brightman, Karen Rezendes, Samantha Gomes, Krista Mullen, Sarah Dudley

Meeting Called to Order at 5:22PM with a quorum present

FREETOWN CLERK  
REC'D JAN 2 2024 PM 3:14

- Minutes of 10/16/2023 were read and approved
- Membership discussion
  - We were advised that 1 Chair must be named and there can be a Vice Chair but not "Co Chairs", Jeannine Ludovicz was nominated and voted unanimously as Chair, Donna Motta to be named Vice Chair
  - All members were recommended to create email addresses specifically for FCC related communication
  - We will update FCC email address password
  - Going forward Secretary will send welcome communications to new members, Courtney will share template
  - Reviewed process to remove inactive, unresponsive members if necessary
- Grants Discussion
  - John Remedis is available to vote if needed (per MCC rules)
  - MCC will send main approval communication, local councils are required to send letters for approved and rejected applications and include information on how to proceed
  - MCC requires 1 contact on local Council as main point of contact (this will be our Chair, Jeannine)
  - A 15 day reconsideration period is required for applicants
  - Results must be submitted by 1/16/24
  - Grants discussion and voting meeting scheduled for 12/27/23 at 5pm – Courtney will ask LuAnn to book Community Room at Freetown Police Station
  - FCC should focus more this year on community involvement for FCC, FCC events, and local sponsored events – ie make flyers, post online on our website and Facebook page, at library, Town Hall
  - Jeannine to file written disclosure to the Selectmen regarding voting on former FCC member who has filed a grant application
- Holiday Plans
  - Jeannine confirmed that students may volunteer to help decorate and support the event – they may not use ladders or go near street for safety concerns
  - Sarah to post hours on FCC Facebook page to open to community volunteers – Saturday/Sundays 11-2 weather permitting, all are welcome
  - Sarah to make flyer for event and post on Facebook and send to library to post
  - New decorations are needed this year – Council voted unanimously to spend \$600 on new decorations, extension cords, lights – will get copy of tax certificate and share to coordinate shopping
  - Sarah will work on finding bench and fire pit for use at the event, we'll also need ez ups (2 – 3), firewood, blankets for bench
  - Dave will do Santa again this year – we had great feedback last year on him – Jeannine to coordinate details with him
  - Schedule – event will be 3-7pm, Santa will arrive at Bandstand at 5pm
  - Courtney to coordinate with Freetown Fire Department for Santa arrival, and Freetown Police Department for detail
  - Courtney to coordinate with Chuck Macomber for lights and trash barrels
  - Karen to reach out to Frades for portapotty
  - Jeannine to reach out to Karen Chace if she can do a Story time again
  - Samantha to reach out to Kaylen Jose about FPD Toy Drive
  - John to reach out to Dunkin about refreshments and donuts, we'll need to include them as sponsor on flyer

Meeting adjourned 6:53pm